

**APPLICATION FOR EMPLOYMENT - CERTIFICATED POSITION**

**SCOTT CITY R-I SCHOOL DISTRICT**

3000 Main Street  
Scott City, MO 63780

Phone: 573.264.2381  
Fax: 573.264.2206

*The Scott City R-I School District considers applicants for all positions without regard to race, color, religion, sex, national origin or disability. If you have a disability or handicap which may require accommodation for you to participate in our application process (including filling out this form, interviewing or any other pre-employment procedure or requirement), please make us aware of any accommodation you feel is necessary. If you have any inquiries, complaints or concerns about any pre-employment procedure or requirement, including completing this application, or about the District policy of non-discrimination, you may contact the Superintendent in central office.*

**All applicants are expected to answer all questions on this application. Answer "none" or "not applicable" where necessary.**

Name:

Date:

Other names that may appear on your transcripts or records:

Social Security Number:

Current Address (Street, City, State, Zip):

Current Phone:

Permanent Phone:

Permanent Address (Street, City, State, Zip):

Position(s) for which you are applying:

Date Available to Begin Work:

**Certification Status:**

Type (Life, PC1, Career, Etc.):

State(s):

Subject(s):

Grade Level(s):

Expiration date(s):

Other information regarding your Certification and/or certification status:

Subject(s):

Grade Level(s):

Are you available for substitute teaching?          Yes    No

Paraprofessional?                  Yes    No

Extra duty positions you may be interested in coaching & indicate any experience:

Extra duty positions you may be interested in sponsoring & indicate any experience:

**NOTE:**          **Please attach Resume to this application if available.**  
**Educational Preparation, Teaching Experience, and Work Experience need not be listed if included on attached Resume.**

**Educational Preparation:**

	<b>NAME &amp; LOCATION</b>	<b>NAME OF DEGREE</b>	<b>MAJOR</b>	<b>OVERALL GPA</b>
<b>HIGH SCHOOL</b>		<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
<b>COLLEGES/ UNIVERSITIES</b>				

**Teaching Experience (If none, list student teaching experience):**

<b>DISTRICT NAME &amp; LOCATION</b>	<b>POSITION</b>	<b>DATES OF EMPLOYMENT</b>	<b>SUPERVISOR</b>	<b>PHONE</b>

**Other Work Experience:**

<b>EMPLOYER NAME &amp; LOCATION</b>	<b>POSITION</b>	<b>DATES OF EMPLOYMENT</b>	<b>SUPERVISOR</b>	<b>PHONE</b>

**References:**

<b>NAME</b>	<b>ADDRESS</b>	<b>PHONE</b>	<b>POSITION</b>

### **Employment Questions:**

1. Have you ever been arrested for, or charged with or convicted of a felony or misdemeanor? (Exclude traffic offenses for which you were not sentenced to jail or for which the fine was less than \$100.00)?  

Yes	No
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2. Have you ever pleaded guilty or no contest to a felony or misdemeanor? (Exclude traffic offenses for which you were not sentenced to jail or for which the fine was less than \$100.00)?  

Yes	No
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3. Has the Missouri Division of Family Services or a similar agency in any other state or jurisdiction, ever issued a determination or finding of cause or reason to believe or suspect that you have engaged in physical, emotional, psychological or sexual abuse or neglect of a child?  

Yes	No
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4. Have you ever failed to be re-employed by an educational institution?  

Yes	No
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If the answer to any of the foregoing questions is "yes" please explain; use a separate sheet if necessary:

**READ CAREFULLY BEFORE SIGNING**

I acknowledge and agree to the following provisions as conditions to consideration of my application for employment:

- 1. I hereby authorize my current and former employers and references to furnish any information about me and about my work experience. I release my current and former employers and references from any and all liabilities or damages of any nature as a result of providing such information. My current and former employers and references may rely on a signed copy of this release.
- 2. I understand and consent to having criminal and arrest records checks as well as background checks by the Missouri Division of Family Services as a condition for consideration of my application for employment.
- 3. I certify that the answers given in this application are true and complete to the very best of my knowledge. In the event I am employed by the District and in the further event that I have provided false or misleading information in this application or in subsequent employment interviews, I understand that my employment may be terminated at any time after discovery of the false or misleading information.
- 4. I understand that this application will be considered active for six months from date of application. I understand that if I wish my candidacy to remain open after that date I must submit another application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*\*\*\*\*

Do Not Write Below This Line - For Administrative Use Only

Date received: Application \_\_\_\_\_ Credentials \_\_\_\_\_ Transcripts \_\_\_\_\_

Date interviewed: \_\_\_\_\_ Interviewed by: \_\_\_\_\_

Reference contacted: Name, date \_\_\_\_\_

Date: Applicant notified \_\_\_\_\_ Date: Applicant accepted \_\_\_\_\_

Position offered: \_\_\_\_\_ Salary step and level: \_\_\_\_\_

## APPLICANT QUESTIONS

Name:

Social Security #:

Please respond to the following questions.

1. Why have you chosen teaching as your profession?
2. What student outcomes would you strive for as a teacher?
3. Write a brief autobiography focusing on the important people and events in your life.